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**EXECUTIVE COMMITTEE MINUTES**

Executive Committee Session of the Board of Directors

Tuesday June 6, 2023

3:30 – 4:30 pm

Hybrid Meeting (Salazar 2043B or Zoom)

*Members Present:* Mario Perez, Tom Isaak, Ian Hannah

*Members Absent:* David Felte, Amanda Visser

*Staff Present:* Kyle Bishop-Gabriel

*Call to Order and Approval of Minutes*

Ian Hannah opened meeting opened 3:37pm.

Hannah called out to Committee for approval of the 2.28.23 meeting minutes. Committee unanimously approved minutes.

*Review of June 16th SSU Foundation Board Meeting Agenda*

Hannah began with review of the 6.16.23 Board meeting agenda first noting that there will be no special presentation at the upcoming meeting. He shared that with recent administrator changes (Dr. Elias Lopez retiring and President Lee bringing in Dr. Edward Mills as VP of Strategic Enrollment Management) it was decided it was best to push the presentation out to a later Board meeting to give time for the transition of Dr. Mills into his new role.

With the absence of the Special Presentation – it was discussed to shorten the Board meeting by half an hour, running from 10am – 11:30am.

Hannah also noted that David Felte won’t be in attendance and that the appointed Vice Chair of the Board, Tom Isaak, will fill as Chair in Felte’s absence.

Hannah continued with review of the 6.16.23 Board Agenda for both Annual Meeting and Quarterly Meeting.

Hannah noted that there will be a confirmation of membership for the Annual Meeting. Several members were up for term renewal and after several 1:1 meeting with Mario Perez, there will be a few stepping down and with most still continuing for an additional term.

Hannah noted there will also be some Committee changes with a change in Board membership which will be confirmed at the Board meeting as well.

*Special Presentation Topics Schedule*

Hannah reviewed upcoming presentation with Committee. He noted the move of Strategic Enrollment Management presentation to a later date as well as a review of the options for upcoming Board meetings for 23/24 year.

*Open Items*

Meeting adjourned at 4:02pm.

Ian Hannah – Redacted Signature

Kyle Bishop-Gabriel – Redacted Signature

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*Minutes Approved by: Minutes Prepared by:*

Ian Hannah Kyle Bishop-Gabriel

*Chief Operating Officer & Secretary, Sr. Advancement/Foundation Analyst*

*SSUF & Asst. to the VP, SSU*