

INVESTMENT COMMITTEE MINUTES

SSU Foundation Investment Committee Agenda

Wednesday August 17, 2022

3:00-5:00 p.m.

Video/Teleconference Meeting

*Members Present:* Brent Thomas (Chair), Ian Hannah, Mario A. Perez,

 Amanda Visser, Tom Gillespie, Mike Sullivan,

 Doug Jordan

*Committee Staff Present:* Kyle Bishop-Gabriel

*Guests Present:* Todd Au, Tony Parmisano, Drew Aviles, Kyle O’Keefe – Graystone Consulting

*Members Absent:*  Monir Ahmed, Terry Atkinson

# OPENING COMMENTS

Mario Perez provided a campus update to committee noting the following:

* SSU is at a start of new academic year and this week was the beginning of student’s moving in and back to campus. Many upcoming activities have been planned for new students including a student/parent orientation. The upcoming Friday will be the Fall Convocation at the Green Music Center to kick off the new school year.
* As recently shared, SSU has a new President, Dr. Ming-Tung “Mike” Lee. He has been on campus for 2 weeks and is focused on getting SSU back on its feet and to a place where it was pre-pandemic.
* Advancement has successfully hit fundraising goal for 2nd straight year exceeding the $9.5M goal.

Perez answered follow up questions from committee.

# APPROVAL OF THE MINUTES

*(see 8.17.22 meeting packet)*

Action: Committee unanimously approved 5.4.22 meeting minutes.

# GRAYSTONE – POOLED ENDOWMENT INVESTMENTS

(see 8.17.22 meeting packet)

Tony Parmisano from Graystone consulting reviewed the capital market

update with Committee providing high level details in market activities for the

past quarter and up to date and how it’s affected the Foundation’s portfolio.

After capital market update, Parmisano reviewed the Foundation portfolio

performance for the last quarter ending 6.30.22. He noted the portfolio was

down 9.5% QTD and down 10.5% for FY 21/22. He noted that the market

environment has been a lot more challenging with equities taking the biggest

hit, hedge funds holding a little better and private equity and private real

estate performing well. 5-year return = 6.05%.

Todd Au reviewed the trade rationale memo with committee. He noted that

Graystone felt it was a good time to de-risk elements of the portfolio and

Target enhanced diversification with recent market fluctuations. He noted the

changes in equities and fixed income aspects of the portfolio as well as

sharing the list of new managers added.

Au continued to review the Wealth Strategies Analysis report with Committee

To circle back on a question about the distribution power of the portfolio. After

review – Graystone’s recommendation is that the current asset allocation

remains as well as the Foundation’s spending policy.

# GALBREATH ENDOWMENT INVESTMENTS QUARTERLY REPORT

*(see 8.17.22 meeting packet)*

Brent Thomas gave quick summary of the Graystone Quarterly Report

through 6.30.22. He noted the following:

* Portfolio market value as of 6.30.22 = $1.16M
* Current value just over $1.2M following recent rally
* Portfolio is down 14.6% for FY ending 6.30.22.
* 5-year return = 2.5%
* Endowment distribution has been calculated and is anticipated to be made in the Fall.

# INVESTMENT POOLS SHEET

(see 8.17.22 meeting packet)

Ian Hannah reviewed the 21/22 Investment Pools Sheet with committee. He

noted the following balances as of 6.30.22:

* Total endowment market value = $60,783,189
	+ This figure will be used for SSU’s 2022 NACUBO Endowment Study of Endowments submission.
* SSUF balances match with pools as outlined in the Foundation’s IPS.
* $56.5M (93%) of pool is managed by Graystone.

# QUASI ENDOWMENT PROPOSAL

*(see 8.17.22 meeting packet)*

Hannah reviewed Quasi endow policy that was approved earlier this year by

the Committee. Hannah reminded Committee of the following policy

parameters: “the creation, designation, and dissolution of Quasi-endowment

Funds is at the discretion of the Board of Directors with authority delegated to

the Investment Committee”.

Hannah presented the Palmer Estate quasi endow proposal to the

Committee. Background of the Palmer Estate gift was reviewed. Proposal by

Campus leadership is to commit funds from the estate gift to the following:

70% going to the quasi-endowment and 30% towards current use.

Committee discussed leaderships proposal and had follow up questions

regarding the proposal of % used for current use. Committee discussed and

shared concern to invest more for the longer term and give less for current

use. Perez agreed to discuss further with Provost and President with

committee’s unanimous recommendation to have 80%-90% of funds going

into quasi endowment and 10-20%% for current use.

# OPEN ITEMS

Committee had no open items for discussion.

Thomas reminded committee of Board meeting via zoom on Friday 9/23 at

2:30pm

Meeting closed at 4:29pm.

Kyle Bishop-Gabriel – Redacted Signature

Ian Hannah – Redacted Signature

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Minutes Approved by: Minutes Prepared by:

Ian Hannah Kyle Bishop-Gabriel

Chief Operating Officer & Sr. Advancement/Foundation

Secretary, SSUF Analyst & Asst. to the VP, SSU